



County of Los Angeles CHIEF EXECUTIVE OFFICE

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September 27, 2011

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 September 27, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

RECOMMENDATION TO EXTEND CONTRACT WITH THE OPERATOR OF THE VAN NUYS CIVIC CHILD DEVELOPMENT CENTER (THIRD DISTRICT) (3 VOTES)

SUBJECT

Delegate authority to the Chief Executive Officer (CEO) to extend the current contract with Around the Korner Center for School Age Enrichment (Around the Korner) for three (3) months to December 30, 2011. This extension will ensure continuity of services while a Request for Proposal (RFP) process is completed. Around the Korner currently administers the Van Nuys Civic Child Development Center (Center) providing full-day child development services to employees of the County, the Superior Court, and the community. The RFP process is intended to ensure that the Center operator is providing high quality, affordable child development services.

IT IS RECOMMENDED THAT YOUR BOARD:

- Delegate authority to the CEO to extend the contract with Around the Korner to operate the Center for an additional three months so that a request for proposal process can be completed. County Counsel's approval as to form will be obtained prior to execution of the contract amendment.

PURPOSE/JUSTIFICATION

On September 22, 2009, your Board entered into a sole source contract with Around the Korner to operate the Center for a one year period. The intent was for the CEO to launch a Request for Proposal (RFP) process in early 2010 and establish a multi-year contract with the successful bidder. However, in order for Around the Korner to fully implement certain program changes and to provide the children and families enrolled in the Center a sense of stability, your Board agreed on June 29, 2010, to delay the Request for Proposal.

The CEO is prepared to conduct a RFP for the center, but will not be able to complete the process prior to the close of the current contract with Around the Korner. The three-month extension being requested will allow sufficient time to complete the RFP process and ensure the continuity of service to the children and families enrolled in the Center.

Implementation of Strategic Plan Goals

Adoption of this recommendation is consistent with Goal 2, Children Family and Adult Well-Being of the Countywide Strategic Plan to enrich the lives of children and families through the provision of cost-effective and client centered services. The RFP process will ensure that high quality, affordable child development services are available to County employees and the community.

FISCAL IMPACT/FINANCING

The Center, which was developed by the Third District, was made available to Around the Korner on a rent-free basis in October 2009. Utility, janitorial, and facility maintenance costs are covered by sponsoring entities under a Memorandum of Understanding that is in effect through June 30, 2014. Departmental contributions, which total less than \$60,000 per year, are used for routine facility maintenance (\$20,000), extraordinary maintenance and scholarship applications from low income employees of sponsoring departments as they emerge. Unused funds are held in reserve to meet future facility needs. Sponsoring entities include the County Departments of Children and Family Services, District Attorney, Probation, Public Defender, Public Social Services and the Superior Court of California.

Staffing and programmatic costs of the Center are supported by parent fees, which are collected and managed by Around the Korner.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Center began serving children in January 2006. In June 2009, the CEO was informed that the original operator would not be renewing their contract and that they would cease operating the program on August 31, 2009. An abbreviated search for an alternative operator was conducted with the intent of avoiding a break in service to participating families. Around the Korner was identified in that search and your Board entered into a one-year sole source agreement with Around the Korner on September 22, 2009. The intent was to launch an RFP during the first year that Around the Korner was administering the Center.

In June 2010, the CEO recommended that the RFP be delayed so as to allow Around the Korner time to implement programmatic changes and to afford children and families a level of stability in their child care arrangements.

The CEO has prepared the necessary materials to conduct the RFP, but will not be able to complete the process before the Around the Korner contract expires on September 30, 2011. Therefore, the CEO is requesting a three-month extension to complete the RFP process and ensure continuity of services to children and families at the Center.

CONTRACTING PROCESS

As noted above, in 2009 the CEO had a short time frame to identify an alternative operator who would maintain high-quality child development services and continue to serve County employees in the Van Nuys area. An abbreviated search was conducted with child development operators with experience providing employee child development services and/or having a presence in the San Fernando Valley. Ms. Cyndee Riding, founder and director of Around the Korner, responded to this search and expressed interest in administering the Center.

Ms. Riding was the only vendor that expressed interest and demonstrated the ability to operate the Center. We entered into a sole source contract with Around the Korner, per action by your Board on September 22, 2009. Around the Korner assumed management of the Center on October 1, 2009. In June 2010, the CEO recommended and your Board concurred that the RFP process should be delayed in the interest of providing participating children and families a level of stability and to allow Around the Korner time to implement programmatic changes.

Around the Korner has operated the center successfully over the past two years and their current contract is due to expire on September 30, 2011. The CEO will not be able to complete the RFP prior to that date and is therefore requesting the three-month extension. The proposed contract extension will be substantially similar to the attached document.

IMPACT ON CURRENT SERVICES

Around the Korner is willing to extend the current contract from September 30, 2011 to December 31, 2011, and believes that the RFP process will not be a cause of concern among participating families.

The CEO is committed to conducting an RFP process to ensure that both high quality and affordable services are available at the Center. The RFP process will be completed by December 31, 2011.

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CONCLUSION

With your Board's support, the CEO will execute a three-month extension of the Around the Korner contract to operate the Center and will complete the RFP process for the Center. A recommendation to enter into a multi-year contract with the successful bidder will be submitted to your Board in December 2011.

Respectfully submitted,



WILLIAM T. FUJIOKA
Chief Executive Officer

WTF:TP
LB:KMS:cc

c: Executive Office, Board of Supervisors
County Counsel
Around the Korner